

IN CASE YOU FIND YOURSELF QUALIFIED FOR THIS ROLE
PLEASE SUBMIT YOUR CV TO
CAREER@TECHNO-TRAINING.COM



TECHNO-TRAINING

IN EMAIL'S SUBJECT PLEASE SPECIFY THE POSITION YOU ARE APPLYING FOR

Technical Instructor (Instrument and Control)

Job Description:

Techno-Training is a provider of training and manpower services for oil and gas and power generating companies. Our training portfolio include Technical, HSE, Core Business Skills and Management Development programs. We also provide a wide range of consulting and manpower services for our clients.

We are currently looking for few Technical Instrument and Control Instructors for one of our clients, a well-known international oil and gas operator with a good presence in the Middle East region.

Purpose of this role:

Coach Instrument and Control Technicians in both theoretical and practical activities as defined within the Company Group/Company Competency frame work and plan and follow-up the work based activities appropriate to the development of their skills and knowledge.

Responsibilities:

- Conducting theoretical (classroom) and practical (workshop) training as well as "Live Plant" operations training on a continuous day to day basis. Conducting live assessment in the workplace or in classrooms.
- Supporting plant activities during shutdowns or in times of manpower shortage.
- Supporting groups of candidates as a course tutor and taking responsibility for a course team.
- Creating course materials writing assessment materials acting as an internal verifier.
- Coach Instrument and Control Technicians in both theoretical and practical activities as defined within the Company Group/Company Competency frame work and plan and follow-up the work based activities appropriate to the development of their skills and knowledge
- Report on the Progress, Attendance and Achievement of persons under training.
- In collaboration with other T&D Staff, design, produce and deliver discipline-related Short Courses.
- Support delivery and assessment of the practical competence of the workforce.
- Deliver practical courses as required, to enhance practical skills and build upon theory.
- Conduct GAP analysis exercises and produce action Plans.
- Observe and monitor Line competence checks of individual trainee.
- Track the progress of Trainees and produce reports as required.
- Monitor performance of Trainees against plans and take action to remedy problems in an effective and timely manner.
- Produce Reports & Deliver Presentations as requested by Management
- In close cooperation with the Trainee, Line Supervisors and other appropriate staff, develop and produce Personal Development Plans and Personal Development Records for Trainees.
- Maintain good working relationship with other Company staff
- In consultation with Line, monitor the rotation/attendance of Trainees.
- Maintain positive rapport with all trainees and create a positive learning environment.
- Perform clerical duties, as required, relating to textbooks, instructional supplies, trainee reports and records, attendance reports, etc.

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Experience and Qualifications:

- Be qualified with an Engineering degree in their specialist subject from recognized educational establishment.
- Have a minimum of five (5) years' experience as Training Instructors in the relevant discipline developing and delivering the training required, with a minimum of one (1) year teaching in an Oil & Gas environment.
- Have English as their primary language or be fluent in speaking, reading and writing in English to IELTS level 8 (or equivalent) overall.
- Be capable of proving their ability to speak clearly; and have the knowledge and skill in the use of English enabling delivery of technical and everyday terms used within their specialist subject and the Oil and Gas industry.
- Be able to demonstrate experience in providing competence-based training.
- Certificate or Diploma in Training Methodology and Practice; and hold "Standards-based Assessor Qualifications" (e.g. D32/33 or A1)
- Experience in the preparation of effective training materials using multimedia

In addition to the specialist qualification:

- Hold a teaching qualification to a minimum of level 4 on the QCF or similar international qualification.
- Hold a recognized 'Verifier' qualification.
- Be competent in the use of all teaching materials and equipment.

Required Competencies:

- Objective and professional with unbiased outcomes of assessments.
- Proficient in Microsoft Word, Excel, Power Point, and outlook.
- Able to develop and coordinate the necessary foundations skills for Instrument technicians
- Able to develop and manage the necessary tests and evaluation process, to assess the skills of individuals in the scheme, before promoting them to the next level of responsibility.
- A high level of presentation skills and effective interpersonal skills.
- Strong technical training background
- Strong operations or engineering background
- Very good standard of written and spoken English Language
- Analytical thinking
- Team orientation
- Adaptability
- Self-motivation
- Self-control & awareness
- Rational persuasion
- Results orientation
- Willingness to work at various locations throughout the project, including periodic visits to the off-shore locations. (Apart from being medically fit, personnel required to travel off-shore must be trained and certified in H2S, BOSET and HUET Survival)
- Willingness to travel anywhere within the Gulf region